

## *Alexander Armory, LLC Standard Operating Procedures*

### **Purpose**

The purpose of these SOPs is to ensure the safety of our members and guests, as well as the physical integrity of our Indoor Pistol Range. Failure to follow these SOP's or the negligent destruction of Alexander Armory LLC property will result in disciplinary measures, including suspension or expulsion, and restitution of damaged property.

### **General**

Live fire conducted at the range is designed to provide authorized personnel access to a facility where they can become proficient with firearms and practice both individual and group shooting sports.

Individuals using the range shall become familiar with these safety rules and procedures prior to using the range. The range safety rules and procedures help to provide range supervision and allow for enforcement of these rules to reduce or eliminate incidents from occurring.

All users are required to abide by and enforce these rules. All users are expected to politely point out to Range Safety Officer on duty, any user in violation of these rules, with the nature of the violation.

### **Allowable Firearms**

Calibers from .22 up to .45 can be used on the range

### **Definitions**

Approved Firing: deliberate, controlled and aimed fire, which results in every shot hitting the paper target.

Firing Line: that part of the range where shooting benches are placed designated as a Live Fire Activities area.

Live Fire Activities: an activity that involves the firing of a gun. Individuals involved in a live fire activity include the shooter, Range Safety Officer, and supporting personnel such as score keepers, timers, and other individuals participating in a shooting activity on a Hot Range.

Range Safety Officer: an employee or designee of Alexander Armory, LLC that is charged with monitoring and enforcing all rules outlined in this SOP as they pertain to the indoor range use. The Range Safety Officer (RSO) is the employee tasked with continued over watch of the firing line to ensure all safety rules are being always practiced by customers.

Rapid Firing: the firing of more than two shots in a one second period.

Uncontrolled Firing: firing from the hip, firing recklessly, or any other type of firing in which the firearm is not aimed by having the shooter's eye aligned with the firearm sights and the sights aligned with an approved target.

Cease Fire: shooters must stop shooting and immediately place their firearms on the bench in front of them with the muzzle pointed down range,

Hot Range: no Cease Fire is in effect; guns may be handled and fired.

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### **Range Safety Officers**

All Range Safety Officers on duty are required to have taken the USCCA Range Safety Officer training and possess a certificate identifying them as a certified RSO. Range Safety Officers are required any time the range is open and live fire activities is being conducted. A designated RSO will oversee the firing line(s) and range at all times.

The RSO on duty is tasked with:

1. Ensuring that all Alexander Armory, LLC members, guests, and customers adhere to all rules and these SOP's.
2. Stopping and addressing all unsafe behavior. The RSO will address an individual to inform and point out all unsafe behavior and ensure that they are aware of any safety concerns. The RSO may call a "Cease Fire" and address the entire line at his/her discretion.
3. Escorting anyone off the range if the person(s) are deemed a safety risk to others on the range.
4. Require anyone shooting on the range be given additional training before being allowed to shoot on the range again.
5. Reporting to Alexander Armory, LLC management any incidents on the range to include:
  - \* Accidental discharges
  - \* Personal injuries such as slide bites, spent cartridge cuts, etc. that draw blood
  - \* Inappropriate behavior, including aggressive behavior, and any form of intoxication or impairment
  - \* Any other incidents deemed reportable by the RSO
6. IN ALL CASES THE RSO'S DECISIONS ARE FINAL AND BINDING. HIS/HER DECISIONS ARE BASED ON THE CURRENT SITUATION AS IT EXISTS, AND HIS/HER JUDGEMENT DICTATES. THE RSO'S DECISIONS MAY SUPERCEDE THE GENERAL PRINTED RULES OR SOP

### **Range Rules**

- \*All users of the Alexander Armory, LLC range must sign a Liability Waiver on each day that they use the range.
- \*Loaded firearms are not allowed on Alexander Armory, LLC property other than on the Firing Line and under Hot Range conditions. All loaded firearms will be cleared at the counter upon entry onto the premises. Absolutely NO firearms are to be in the lounge area or classroom, except for training and teaching exercises. Exceptions to this are for Alexander Armory, LLC employees, and Law Enforcement personnel.
- \*Consuming alcoholic beverages or drugs (including prescription and over the counter medications) that will affect a shooters ability to participate with a maximum state of awareness and in a completely safe manner, before or during live fire activities is STRICTLY PROHIBITED. The Range Officer will deny range access to anyone that is or appears to be in violation.
- \*Act responsibly at all times.

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- \*Handle and treat all firearms as if they were loaded.
- \*Keep your finger off the trigger and outside the trigger guard until ready to shoot.
- \*Keep all firearms pointed down range and in a safe direction at all times.
- \*If anything, other than the paper target is shot, the shooter can be subject to the cost of repair to the damaged item.
- \*Only ammo from Alexander Armory, LLC can be used on the range.
- \*There is a maximum of 2 people allowed per lane at all times.
- \*Any firearm not carried concealed, must be transported in a case or bag to and from the range.
- \*Eye and ear protection are mandatory for anyone entering the range area.
- \*No shooter is allowed "forward of the bench" FOR ANY REASON.
- \*No shooting from the Holster.
- \*Upon the command, "CEASE FIRE", stop all shooting immediately, put down your firearm and back away from the firing line. Shooters may not re-approach the firing line or pick up any firearm until an "ALL CLEAR" is given by an Alexander Armory, LLC Range Safety Officer.
- \*Food, drink, gum or any tobacco product are not permitted inside the range area.
- \*Pregnant women, or any woman that believes she may be pregnant, are not allowed on the range, due to the possibilities of high lead concentrations.
- \*Wear appropriate clothing, closed toe shoes (required) and long pants are recommended, no low-cut tops, or muscle shirts.
- \*Minimum age requirement to shoot on the range is 12 years old. Any shooter under the age of 18 MUST have a PARENT or LEGAL GUARDIAN present in the bay while shooting a pistol.
- \*You must be 21 to rent a pistol.
- \*No cell phones are permitted on the firing line, no selfies, pictures, or recordings.
- \*Phones will be placed on SILENT. Disruptive activities, such as music, videos, recordings, or the taking of selfies is prohibited.
- \*At no time will firearms, regardless of whether or not they are loaded, be pointed at or in the direction of any person.
- \*FULLY AUTOMATIC FIREARMS ARE PROHIBITED.
- \*SLIDE-FIRE STOCKS OR ANY OTHER DEVICE THAT MIMICS AUTOMATIC FIRE ARE PROHIBITED.
- \*No hollow point ammunition is permitted on the firing range.
- \*All ammunition brought into the range by the customer, if Alexander Armory, LLC ammo is unavailable, will be inspected to insure it meets the allowed ammunition requirements.

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\*NO SHOOTING ACROSS LANES! Firearms will only be fired into the assigned lane. Failure to keep rounds on target may result in termination of membership, and/or banning from the facility.

\*Everyone is required to adhere to the written Range Safety Operating Procedures (SOP).

\*Targets must be purchased in the store.

\*Accidental Discharge of a firearm will result in temporary suspension of the shooters ability to enter the range, until a safety class is completed by the staff at Alexander Armory, LLC. Depending on the severity of the situation; it is within the rights of Alexander Armory, LLC to revoke the membership of the responsible person without refund. Every accidental discharge will be reviewed on a case-by-case basis by the Alexander Armory, LLC management.

\*If there is a misfire, be sure to keep the muzzle pointed down range (preferably on target) for at least 45 seconds, in case it is a hang fire.

### **Range Commands Under Controlled Firing by an Instructor or Range Safety Officer**

Range commands will be given by the Range Safety Officer tasked with conducting range activities at any given time. Most often range commands will be used during normal shooting practice, training, or competitive events. All range users should familiarize themselves with these commands so they understand what actions are expected of them should a situation arise where range commands must be used.

#### "CEASE FIRE"

To stop all firing. All shooters shall place their firearms on the table in front of them, with the muzzle pointed down range and wait for further instructions.

#### "MISSFIRE"

To notify the RSO and other participants that a round did not fire when the trigger was pulled and to alert other shooters along the line that a hazardous condition may exist.

#### "MOVE FORWARD"

To get shooters into position to prepare to begin shooting. Shooters will move up to the bench and get ready to shoot. DO NOT TOUCH YOUR FIREARM!!!

#### "PROTECTIVE GEAR ON"

To prepare the shooter for a safe experience. Shooters should put on first their eye protection then ear protection.

#### "YOU MAY PICK UP YOUR FIREARM"

To prepare line for firing. Shooters will pick up their firearm, sight in on the target make any final adjustments and prepare to load.

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"LOAD AND MAKE READY"

To notify the shooters that they may load their first round. Shooters will load their first round and keep finger off the trigger and stand ready for the next command.

"IS THE LINE READY?"

To determine if all shooters along the line are ready. All shooters NOT ready should indicate their status to the RSO. Sufficient time will be allowed for the shooter to complete his/her preparation.

"READY ON THE FIRING LINE?"

To notify all shooters that the range is about to be under live fire and that if anyone is not ready at that point, he/she should notify the RSO; otherwise await the next command. Shooters simply await the next command.

"COMMENCE FIRING" or "HOT RANGE"

To declare the range formally open for live fire. The shooters may commence the prescribed course of fire.

"LINE IS SAFE"

To inform the firing line that the range is safe. The RSO is telling all shooters that all guns are to be unloaded.

**Other Common Commands:**

*"MOVE OUT OF POSITION AND REMOVE YOUR EQUIPMENT FROM THE FIRING LINE"*

Authorizes shooters to remove their gear.

"POLICE YOUR BRASS"

Shooters are to pick up their spent ammunition and clean their firing point of all debris.

"AS YOU WERE"

Means to disregard the previous command just given.

"CARRY ON"

Means to proceed with whatever was being done before the interruption occurred.

"REMOVE PROTECTIVE GEAR"

Shooters may remove protective gear.

"MOVE BACK BEHIND THE READY LINE"

Means to step back behind the ready line and wait for further instructions from the RSO.